

# DECAL KOALA

Kids Online Administrative Licensing Application



## **What is DECAL KOALA?**

DECAL KOALA is a provider self-service website available 24/7 for your convenience.

## **Where can I access DECAL KOALA?**

The website is [www.decalkoala.com](http://www.decalkoala.com).

## **What can I do on DECAL KOALA?**

- ⇒ Update information such as your mailing address and email address
- ⇒ Add up to four additional secondary email addresses
- ⇒ View and print your licenses and visit reports
- ⇒ Pay your license fee and enforcement fines
- ⇒ More functions are being developed; we will notify you when they are ready for you to use.

## **How do I get started?**

***You can open your account in just three easy steps!***

1. Watch for and open the activation email from [decalkoala@dec.al.ga.gov](mailto:decalkoala@dec.al.ga.gov).
2. Click on the link in the email that says *Click here*.
3. Create your password.

***Then you'll be ready to log in and use DECAL KOALA!***

## **Where can I learn more?**

- ⇒ Click on *Frequently Asked Questions* on the bottom of the DECAL KOALA Welcome Page ([www.decalkoala.com](http://www.decalkoala.com)). You don't have to have an account or log in to view the *Frequently Asked Questions*.
- ⇒ Contact [decalkoala@dec.al.ga.gov](mailto:decalkoala@dec.al.ga.gov) or call 404-657-5562 for more Information about DECAL KOALA.